

HERBERT HOOVER NATIONAL HISTORIC SITE

PUBLIC USE COUNTING AND REPORTING INSTRUCTIONS

Following are detailed instructions for collecting and reporting data to be entered on Form 10-157, Revised, Monthly Public Use Report by Herbert Hoover National Historic Site. These instructions are effective the date of issuance and will continue in effect unless changed by amendment or by memorandum from the Public Use Statistics Program Center to the superintendent approving a requested change.

Each item below describes the procedures to be followed in collecting public use data and summarizing the various elements of those data for entry on the corresponding line on the 10-157, Monthly Public Use Report.

Recreation Visits

1. The number of visitors to the birthplace cottage. In the months November through March the birthplace cottage is estimated by using the visitor center count and the library count. The formula is $-396.34 + (0.262 * VC \text{ count}) + (0.610 * \text{library count})$.
2. The number of visitors to the visitor center.
3. The number of visitors to the Herbert Hoover Presidential Library.
4. The number of visitors to the grounds only is estimated as a percent of the sum of visitors to the cottage, visitor center, and library. The sum is multiplied by the grounds only estimation factor in Table 1.
5. The number of special event visitors.

Table 1
Estimation Factors for Grounds Only Visitors

Month	Factor
January	3.65
February	2.05
March	0.97
April	0.50
May	0.06
June	0.45
July	0.30
August	0.30
September	0.35
October	0.35
November	1.73
December	0.70

Nonrecreation Visits

Nonrecreation visitors are estimated as 1,500 per month.

Recreation Visitor Hours

The total recreation visitors are multiplied by one hour.

Nonrecreation Visitor Hours

Nonrecreation visitor hours are estimated as 100 per month.

Special Use Data

- Line a. The number of visitors to the birthplace cottage
- Line b. The number of visitors to the visitor center
- Line c. The number of visitors to the library
- Line d. The number of visitors to special events
- Line e. The number of visitors to the grounds only